



**UNIVERSITY OF ECONOMICS IN
BRATISLAVA**

INTERNAL REGULATION
OF THE UNIVERSITY OF ECONOMICS IN BRATISLAVA

No. A/1/2023

**Scholarship Regulations of
the University of Economics in Bratislava**

2023

The University of Economics in Bratislava (hereinafter also referred to as "the EU in Bratislava") in accordance with Section 15 (1) (k) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended by later regulations (hereinafter also referred to as "Act on Higher Education"), after approval by the Academic Senate of the EU in Bratislava on May 24, 2023, issues the following Scholarship Regulations of the University of Economics in Bratislava.

Article 1. Preliminary Provisions

- (1) These Regulations regulate the provision of scholarships to students of the University of Economics in Bratislava, as well as the procedure in the first instance and the review procedure in the matter of awarding a scholarship.
- (2) The Scholarship Regulations apply to all students in bachelor's, engineering, master's and doctoral study programmes conducted by the EU in Bratislava and its faculties.
- (3) The scholarship may also be granted to students - citizens of the Slovak Republic or having permanent residence in the territory of the Slovak Republic, who are studying at universities abroad as part of their higher education studies at the EU in Bratislava.

Article 2. Scholarship types

- (1) The EU in Bratislava provides scholarships to students:
 - a) from funds provided for this purpose from the state budget,
 - A. social scholarship,
 - B. pregnancy scholarship,
 - C. incentive scholarship,
 - D. doctoral scholarship.
 - b) from its own funds through a Scholarship Fund.

Article 3. Scholarships from the state budget

A. Social scholarships

- (1) Students of study programmes of the first two levels of study (bachelor's, engineering and master's study programmes) and study programmes in accordance with Section 53(3) of the Higher Education Act who have permanent residence in the Slovak Republic or students who have been granted asylum, subsidiary protection or temporary refuge shall be granted a social scholarship on the basis of fulfilment of the stipulated conditions. The social scholarship contributes to the payment of costs associated with studies. The student is legally entitled to a social scholarship.
- (2) A student is not entitled to a social scholarship:
 - a) if studying a first-degree programme, if he/she has already attained a first-degree higher education qualification,

- b) if he/she has already attained a second-degree higher education qualification,
 - c) if he/she has been granted a social scholarship in the relevant year of study or part thereof in a study programme of the relevant degree of higher education; for the purposes of this paragraph, the first three years of study in study programmes in accordance with Section 53(3) of the Higher Education Act shall be considered to be study in a first-degree study programme, and the fourth and subsequent years of study shall be considered to be study in a second-degree study programme, with the fourth year of study in a study programme in accordance with Section 53(3) of the Higher Education Act being considered to be study in a second-degree study programme. For the purposes of this paragraph, the first year of study in a second cycle programme shall be considered the first year of study and the subsequent years of study shall be treated accordingly; the period during which the student has received a social scholarship in the relevant year of study shall be rounded up to whole years,
 - d) if he/she has studied the study programme in question for longer than its standard length of study; or
 - e) if he/she has studied as an external student
- (3) A student with specific needs may be awarded a social scholarship even after exceeding the standard length of studies, if this excess is caused by his/her disability.
 - (4) A social scholarship may be awarded to a student on the basis of a written application for the award of a social scholarship.
 - (5) An application for a social scholarship shall be submitted in the academic year in which the social scholarship is to be awarded, and no more than one social scholarship may be awarded for the same period.
 - (6) The income of the student and the persons jointly assessed with him/her is decisive for the award of the social scholarship. The income threshold for entitlement to a social scholarship and the amount of the social scholarship shall be derived from the minimum subsistence amounts under Act No. 601/2003 on the minimum subsistence level and on amendment and supplementation of certain acts, as amended by later regulations.
 - (7) The social scholarship is awarded from the first day of the calendar month in which the application for the social scholarship is submitted until the end of June of the academic year in question. In the case of a student who is a dependent child and is a bilateral orphan or a half-orphan and has a defined extent of maintenance from a living parent, or is a dependent child who has been placed in foster care until reaching the age of majority, the social scholarship shall also be awarded for the months of July and August of the academic year in question.
 - (8) The social scholarship may be awarded until the end of the month in which the student ceases to be a student at the latest.
 - (9) The factors decisive for the granting of a social scholarship and for the determination of the amount of the social scholarship shall be regulated by Decree No. 102/2006 Coll. of the Ministry of Education of the Slovak Republic, as amended by later regulations, on the granting of a social scholarship to students of higher education institutions.

- (10) The EU in Bratislava provides the social scholarship in the monthly amount no later than on the tenth day of the respective calendar month to a bank account maintained in the Slovak Republic, the number of which is given by the student in the application for the award of the social scholarship.

B. Pregnancy scholarship

- (1) A pregnant student who has permanent residence in the Slovak Republic and is not entitled to a pregnancy grant¹ shall be granted a pregnancy scholarship in the period from the beginning of the 27th week before the expected date of childbirth by a designated doctor, in particular for the purpose of covering increased expenses related to the student's health condition, special material needs and in connection with the preparation for the birth of the child.
- (2) A student is legally entitled to a pregnancy scholarship in accordance with the provisions of § 96b of the Higher Education Act.
- (3) A person whose studies have been interrupted by reason of pregnancy shall also be deemed to be a student for the purposes of a pregnancy scholarship.
- (4) A pregnancy scholarship is awarded on the basis of a written application from a student. The application shall be accompanied by an original medical certificate stating that the student has begun the 27th week before the expected date of childbirth as determined by a physician and a copy of the student's identity card or document of permanent residence in the Slovak Republic. The application with attachments shall be submitted to the department of the faculty concerned which has responsibility for student social affairs.
- (5) The Rector of the EU in Bratislava decides on the award of a pregnancy scholarship.
- (6) The pregnancy scholarship is awarded from the first day of the calendar month in which the application is submitted. If the conditions for the grant of a pregnancy scholarship have been fulfilled for only part of the calendar month in which the application was received, the pregnancy scholarship shall be granted for the entire calendar month. The pregnancy scholarship shall also be granted for the months of July and August.
- (7) The EU in Bratislava provides a pregnancy scholarship in the monthly amount no later than on the tenth day of the respective calendar month to a bank account maintained in the Slovak Republic, the number of which is given by the student in the application for a pregnancy scholarship.
- (8) The amount of the pregnancy scholarship is EUR 200,- (in words, two hundred euros) per month².
- (9) Entitlement to the pregnancy scholarship shall cease:

¹ § 47a of Act No. 461/2003 Coll. as amended by Act No. 426/2020 Coll.

² The Government may establish by Regulation a different amount of the pregnancy scholarship; the said amount of the pregnancy scholarship shall cease to have effect upon the establishment of its amount by Regulation.

- a) by the establishment of the entitlement to payment of parental allowance after the birth of a child for a child for whom the student is in receipt of a pregnancy scholarship,
 - b) by the establishment of the entitlement to payment of the pregnancy grant,
 - c) by the termination of pregnancy
 - d) by the completion of studies
- (10) The student is obliged to notify the fact referred to in section 9 (a) to (c) no later than 10 days after the change of status to the social affairs department of the relevant faculty of the EU in Bratislava.
- (11) A student who has been awarded a pregnancy scholarship and paid a pregnancy grant for the same period is obliged to reimburse the EU in Bratislava for the pregnancy scholarship awarded for the relevant period.

C. Incentive scholarship

- (1) Incentive scholarship is granted according to § 96a (1) of the Higher Education Act:
- a) in fields of study determined in the methodology of the Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter also referred to as "the Ministry of Education") on the basis of analyses and forecasts of the labour market development, taking into account the study results of previous studies; if the student is a student of a first-degree study programme, in the first year of study, the study results from the last year of studies at secondary school shall be taken into account
 - b) for outstanding fulfilment of study obligations, achievement of an outstanding result in the field of study, research, development, artistic or sporting activities.
- (2) The scholarship under section (1)(a) shall be awarded to no more than fifty per cent of the students in the designated field of study of the EU in Bratislava.
- (3) The scholarship under section (1)(b) shall be awarded to no more than ten per cent of
- (4) The incentive scholarship is awarded to the students of first and second degree study programmes.
- (5) The incentive scholarship under section (1)(a) shall be awarded only in the year when the Ministry of Education determines in the methodology the fields of study to whose students the scholarship will be awarded by the EU in Bratislava.
- (6) An incentive scholarship under section (1)(b) for outstanding fulfilment of study obligations shall be awarded by the Dean of the faculty to a student of a study programme in the second year of study or in the next year of study for outstanding fulfilment of study obligations in the preceding academic year, if the student did not have an interrupted study during the preceding academic year.

- (7) An incentive scholarship under section (1)(b) for outstanding fulfilment of study obligations may also be awarded by the Dean of the faculty to a student in the first year of study of a second-degree study programme if the student has completed the last year of studies in the first-degree study programme at one of the faculties of the EU in Bratislava for outstanding fulfilment of study obligations in the previous academic year and if the student did not have any interrupted studies during the previous academic year.
- (8) An incentive scholarship under section (1)(b) for achieving an outstanding result in the field of research, development, artistic or sporting activities may also be awarded to a student in the first year of studies at the first and second degree of study programmes.
- (9) The Dean of the faculty shall award an incentive scholarship under section (1)(b) for outstanding fulfilment of study obligations to a student in a foreign language study programme:
 - a) in the first year of study for the academic results achieved in the first semester,
 - b) in the second year of study at the bachelor's and engineering studies for the study results achieved in the first year of study,
 - c) in the third year of study at the bachelor's level for the academic results achieved in the second year of study.
- (10) A student does not apply for and is not eligible for an incentive scholarship.
- (11) The Dean of the faculty shall decide on the awarding of the incentive scholarship. In the decision, he/she shall state the amount of the incentive scholarship and the reasons for the award.

D. Doctoral scholarship

- (1) The EU in Bratislava shall award a full-time doctoral student with a scholarship for the duration of the standard length of studies, if he/she has not already obtained a third-level higher education. The standard length of study of a full-time doctoral study programme shall be three years.
- (2) The EU in Bratislava may also award an extraordinary scholarship in accordance with Article 4(7) of these Scholarship Regulations.
- (3) A doctoral student in the full-time form of doctoral studies who is granted a scholarship by the EU in Bratislava under section (1) or (2) shall be entitled to a scholarship:
 - a) until the dissertation examination has been passed, at least at the level of the 6th salary grade and the first salary step in accordance with the Act No. 553/2003 Coll. on the remuneration of certain employees in the performance of work in the public interest and on the supplementation of certain acts, as amended by later regulations,
 - b) after passing the dissertation examination at least in the amount of the 7th salary grade and the first salary step in accordance with the Act No. 553/2003 Coll. on the remuneration of certain employees in the performance of work in the public interest and on the supplementation of certain acts, as amended by later regulations.

Article 4. Scholarships from the University's own funds

- (1) The EU in Bratislava may award scholarships to students and graduates from its own funds, in particular from the Scholarship Fund, within the limits of the University's possibilities.
- (2) The EU in Bratislava may also award a scholarship from its own funds from the Scholarship Fund to graduates whose studies have not been completed for more than 90 days.
- (3) The scholarship under section (1) shall be awarded by the Dean of the faculty or the Rector of the EU in Bratislava to a student of a study programme in all years of study, in particular for outstanding fulfilment of study obligations, achievement of an outstanding result in the field of study, research, development, artistic or sporting activities, or as a one-off or regular social support.
- (4) A scholarship under section (1) shall normally be awarded to a student in the academic year in which the event in respect of which it is awarded occurred.
- (5) Scholarships under section (1) may be awarded in particular:
 - a) for outstanding fulfilment of study obligations in the previous year of study,
 - b) for excellence in the field of study (e.g. outstanding academic performance throughout the course of study)
 - c) for achieving an outstanding result in the field of economic research (e.g. placing in the first three places in the faculty or school-wide round of student scientific and professional activities or success in an international competition, or for publishing professional and scientific contributions),
 - d) for achieving an outstanding result in sporting activities (successful representation of the University or the Slovak Republic abroad),
 - e) as a one-off support in the event of an incident with serious health consequences,
 - f) as a one-off social support in the event that the student has suffered a particularly adverse social situation during the academic year (death of a parent, unemployment of parents, divorce of parents, etc.),
 - g) to support the study of foreigners (e.g. foreign Slovaks, etc.),
 - h) for other significant activities not listed under (a) to (g).
- (6) The maximum total amount of this scholarship that may be paid to a student for each of the activities referred to in section (5)(a) to (e), (g) and (h) is €700; in the case of section(5)(f), a scholarship of €1,000 may be paid.
- (7) The Rector or the Dean may, in exceptional cases of special consideration, award a student a scholarship in the form of an extraordinary scholarship.
- (8) The EU in Bratislava may grant loans from the Scholarship Fund to the students of the EU in Bratislava and its faculties.

- (9) The EU in Bratislava may award a doctoral scholarship financed from the own funds of the EU in Bratislava and its faculties, to which the provisions of Section 54 (18) of the Higher Education Act apply. In the same way, the EU in Bratislava may conclude a contract with a sponsor on the provision of a contribution for the payment of a doctoral scholarship for a full-time doctoral student for the period of the standard length of studies.

Article 5 Procedure at first instance and review procedure

- (1) Proceedings for the award of a social scholarship or loan shall commence on the date on which the student has submitted a written application for the award of a social scholarship or loan to the relevant department of the faculty of which the student is a student. This application must contain all the information necessary for the decision, which must be duly documented.
- (2) In the case of an incomplete application, the Dean of the faculty shall invite the student to complete the documents or request the necessary explanation.
- (3) The Dean's decision on the award of a social scholarship or loan must be in writing and must include a statement on the award of the social scholarship or loan, its amount, the form of disbursement and the terms of disbursement, or the terms of repayment of the loan, the reasons for the decision, and instructions on the possibility of submitting a request for a review of the decision.
- (4) Within 15 days from the date of the decision notification on the award of the social scholarship, the student may request the Dean of the relevant faculty to review the decision. The request shall be submitted to the Dean who issued the decision.
- (5) If the Dean who issued the decision in the matter does not decide in the affirmative, he or she shall forward the application with the file material, including the necessary supporting documents, to the Rector without delay.
- (6) If the Dean or the Rector, who issued the decision regarding the social scholarship, does not decide in the affirmative, forwards the application with the file material, including the necessary supporting documents, without delay to the Ministry of Education, Science, Research and Sports of the Slovak Republic.
- (7) The Rector changes or cancels a decision in a matter that was issued in violation of the Higher Education Act or Internal Regulations of the EU in Bratislava.

Article 6 Common, transitional and final provisions

- (1) The conditions for awarding scholarships under Article 3, Part B, Paragraph 1 (a) and (b) are determined by the "Rules for Awarding Incentive Scholarships to Students of the EU in Bratislava" and its faculties.
- (2) If scholarships are awarded under these Regulations as a result of false or incomplete information provided by the student, or if the student has failed to report a change in the

facts relevant to the award, the time of award, or the amount of the scholarship, the student shall promptly repay the amounts improperly received.

- (3) These Scholarship Regulations of the University of Economics in Bratislava were discussed and approved by the Academic Senate of the University of Economics in Bratislava on May 24, 2023.
- (4) These Scholarship Regulations of the University of Economics in Bratislava shall enter into force on the date of approval by the Academic Senate of the University of Economics in Bratislava and shall come into force on June 1, 2023 and shall be valid for all faculties of the University of Economics in Bratislava.
- (5) On the date of entry into force of these Scholarship Regulations, the Scholarship Regulations of the University of Economics in Bratislava approved by the Academic Senate of the EU in Bratislava on December 14, 2011, including the amendments, shall simultaneously cease to be valid and effective.

prof. Ing. Helena Majdúchová, CSc.

Chairwoman of the AS of the EU in Bratislava

prof. Ing. Ferdinand Daňo, PhD.

Rector of the EU in Bratislava